



## Employment Opportunity

<b>Position:</b>	Family Support Counselor
<b>FLSA Classification:</b>	Non-Exempt/Part Time
<b>Location:</b>	Aurora, IL
<b>Application Deadline:</b>	Continuous until position is filled
<b>Program Description:</b>	Mutual Ground Substance Use Services, is an outpatient drug and alcohol treatment center in Aurora.

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### Job Summary

The Family Support Counselor is responsible for teaching the Parenting classes utilizing the Nurturing Parenting evidenced-based curriculum and working with the Family Support Coordinator. The Nurturing Parenting program provides parenting classes to voluntary and court & DCFS mandated clients. The Family Support Counselor is trained to have extensive knowledge and skills in working with the Nurturing Families Program Curriculum. They work with each family and facilitate weekly parenting groups which helps families develop strength-based action plans to address areas identified as challenges, provide information to improve parenting skills, teach child development and maintain collaborative relationships with primary care providers and the community. Provide quality group facilitation and coordination that supports the overall wellbeing of parents and families. Responsibilities include group facilitation of evidence-based parent education classes and participant data collection. Positive outcomes are achieved through purposeful and respectful relationships rooted in trauma informed care, hope and evidence-based research. An openness to embrace and explore bias, equity issues, success and challenges from a place of understanding and curiosity is needed to succeed and develop in the position / organization.

### Qualifications

- Bachelor's Degree in social work or human service related field
- Prior group facilitation
- Bilingual / Spanish Speaking required
- Prior work with children and families preferred
- Ability to communicate effectively (written and oral), especially to a large group.
- Proficient in computer applications (Microsoft and Excel).
- Must have good listening, communication and writing skills.
- Must be willing and able to work well with others and cooperate in the sharing of resources and information to obtain the final work product.
- Acceptance and respect for diversity of culture, sexual orientation, gender identity of expression, ability, and religious belief.

### Examples of Duties

- Facilitate Parenting education classes using strength-based curriculum
- Conduct program intakes for clients
- Provide coaching, mentoring, modeling, and support to clients
- Administer AAPI (Adult Adolescent Parenting Inventory)
- Reports all program updates and compliance to Director;
- Ensures all data is updated as required by program requirements
- Make verbal and written reports to referral source as required
- Attend all Nurturing Families facilitator training sessions
- Attend training/ workshops on an ongoing basis and meets the requirements.
- Participate in development of family programming
- Complete and/or submit all required documentation in a timely manner.



- Participate in regular staff meetings, staff training programs and supervisory sessions.
- Work collaboratively with program staff to best meet the needs of clients.
- Performs other duties and responsibilities as directed as by Director of Substance Use Services.

### **How to Apply**

Submit a cover letter and resume to Stephanie Adamson, Director of Substance Use Services, at [sadamson@mutualground.org](mailto:sadamson@mutualground.org). Persons of color and LGBTQ+ persons are encouraged to apply. Mutual Ground is an Equal Opportunity Employer. Selection will be based solely on merit and will be without discrimination because of age, race, religion, national origin, gender identity, gender expression, sexual orientation, or mental or physical disability.